



復旦大學

# 2025年

## 复旦大学留学生新生签证&住宿 指南

Handbook of Visa & Accommodation for  
New International Students of Fudan University



复旦大学外国留学生工作处

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# 第一章 签证和居留许可

## 一、入境签证

1. 请你凭有效普通护照、我校的《录取通知书》、《签证申请表》（JW201 表，JW202 表或 DQ 表）、《外国人体格检查记录》（如果需要）到中华人民共和国驻外使领馆申请 X1 或 X2 签证 来华。
2. 学校只为报到后的学生办理签证事宜，请你务必持 X1 或 X2 签证，在报到日前 1 周内入境。你不可以免签证来中国学习。
3. 持非学习类签证（X1、X2 签证以外的签证）入境者，我校不予办理报到等相关手续。
4. 请你在入境后密切关注在华签证有效期，如有任何疑问请咨询外国留学生工作处：86-21-65643413。

## 二、登记 X2 签证

持 X2 签证，且签证有效期长于该生的学习时间，在开学报到期间必须登记你的 X2 签证信息。登记方式如下：

1、2025 年 8 月 31 日—9 月 12 日，国际文化交流学院语言生新生在报到地点现场登记，其他新生到复旦大学国际学生事务中心（光华楼东主楼 4 楼）现场登记。

2、2025 年 9 月 13 日后，所有学生登录复旦大学网上办事大厅（eHall）登记 X2 签证信息，登录网址：<http://ehall.fudan.edu.cn>，登录后搜索并进入【留学生办理办证申请函】模块，上传所需的文件照片进行登记。

### 三、居留许可

1. 持 X1 签证入境的留学生，必须在入境之日起 30 天内办理居留许可。持 X2 签证，且学习时间短于 6 个月，不能转换为居留许可。在中国持续停留时间已超过或将超过半年以上的学生必须办理居留许可。
2. 初次申请居留许可时须准备以下材料（仅供参考）：
  - 1) 有效普通护照原件和复印件 1 份；
  - 2) 《录取通知书》复印件 1 份（电子版录取通知书需提供彩色打印件 1 份）；
  - 3) 《签证申请表》（JW201 表，JW202 表或 DQ 表）；
  - 4) 《健康检查记录》（请阅读第二章，样张见附件）；
  - 5) 《境外人员临时住宿登记表》（请阅读第三、四章，样张见附件）；
  - 6) 《外国籍学生办证申请函》；
  - 7) 1 张 2 寸证件照片（可在办证现场拍摄）；
  - 8) 办理居留许可费用（以出入境管理局为准，一般为 400~800 元）。
3. 办理《外国籍学生办证申请函》前，请务必先去所在学院办理报到手续。
4. 如何获得《外国籍学生办证申请函》：
  - （1）2025 年 8 月 31 日—9 月 12 日  
国际文化交流学院语言生新生在报到地点现场办理《外国籍学生办证申请函》，其他新生到复旦大学国际学生事务中心（光华楼东主楼 4 楼）现场办理。
  - （2）2025 年 9 月 13 日后  
所有学生在 eHall 上传《外国籍学生办证申请函》所需的材料并获得批准后，到复旦大学国际学生事务中心（光华楼东主楼 4 楼）现场领取《外国籍学

生办证申请函》。

登录复旦大学网上办事大厅（eHall），搜索并进入【留学生办理办证申请函】模块，上传下列文件的照片进行申请：护照照片页、当前有效签证页、入境记录页、保险发票、住宿登记表、录取通知书。其中，住宿登记表不可以是短期住宿的宾馆地址。eHall 登录网址：<http://ehall.fudan.edu.cn>。

5. 办理签证、居留许可的部门是：

**（1）上海市出入境管理总队**

地址：上海市浦东新区民生路 1500 号。

服务时间：星期一至星期六，9:00—17:00；咨询电话：86-21-28951900

**（2）出入境杨浦受理点**

地址：上海市杨浦区淞沪路 605 号。

服务时间：星期一至星期六，8:30—17:00；咨询电话：86-21-28951900

**（3）查询其他受理点：<https://gaj.sh.gov.cn/crj/homeZ>。**

6. 如护照信息有变化（更换新护照），须在 10 天内重新办理居留许可。

**★ 以上仅供参考，签证和居留许可的办理以中国法律及出入境管理局的规定为准。**

## 第二章 健康检查或验证

### 1. 需要健康检查或验证的对象

- (1) 持 X1 签证入境的留学生；
- (2) 初次申请居留许可的留学生；
- (3) 居留许可过期 3 个月，再次申请居留许可的留学生。

### 2. 健康检查或验证须准备以下材料（仅供参考）：

- (1) 有效普通护照原件和复印件 1 份；
- (2) 《录取通知书》复印件 1 份（电子版录取通知书需提供彩色打印件 1 份）；
- (3) 已在本国内体检者，提供全套体检原始报告；
- (4) 2 寸证件照 3 张；
- (5) 健康检查费 500 元左右，验证费 70 元—400 元。

**注意：**健康检查之前，你应保持空腹。

### 3. 健康检查或验证的部门

上海国际旅行卫生保健中心

地址：上海市长宁区金浜路 15 号

服务时间：星期一至星期五，上午 8:00—11:00

咨询电话：86-21-62688851

预约网址：<https://sithc.shhgtsc.org.cn>

或者：在微信公众号里搜索“上海国际旅行卫生保健中心”，进行网上预约。

或者：使用微信扫描下方二维码预约：



★ 以上仅供参考，健康检查或体检以上海国际旅行卫生保健中心的具体规定和解释为准。

## 第三章 校内住宿和网上订房

### 一、长期留学生

长期留学生是指在复旦大学学习一学期或以上的留学生。

#### 1. 住宿费

| 邯郸校区     |     |           |
|----------|-----|-----------|
| 主楼       | 双人间 | 80 元/天/人  |
|          | 单人间 | 120 元/天/人 |
| 辅楼       | 单人间 | 65 元/天/人  |
| 亚洲青年交流中心 | 单人间 | 9000 元/学期 |

以上房价不包括水电费。

#### 2. 如果你要住在邯郸校区的外国留学生公寓，需要在网上办理预定手续。

- (1) 公寓地址：上海市杨浦区武东路 57 号。
- (2) 预定时间：请留意外国留学生工作处网站的“通知公告”。
- (3) 预定步骤：打开外国留学生工作处网站  
(<http://iso.fudan.edu.cn>)，点击“网上订房”。

#### 特别注意：

- (1) 住宿费须网上支付，不接受现金支付。
- (2) 校内住宿资源有限，不能保证所有学生的校内住宿。
- (3) 网上《公寓介绍》、《预定须知》和《居住须知》的内容很重要，请仔细阅读，同意后再订房。
- (4) 你的学号即为查询号码。
- (5) 所有入住外国留学生公寓的学生在学期内不能退房，也不能随意更换房间。
- (6) 预订咨询电话：86-21-65643407  
传真：86-21-55076831

(7) 公寓服务台每天 24 小时提供服务，可在服务台办理入住手续。电话：86-21-65643407。

3. 入住后，可在邯郸校区外国留学生公寓服务台领取《境外人员临时住宿登记表》。

## 二、短期留学生

短期留学生是指在复旦大学学习期限不足一学期的留学生。

1. 住宿费

| 邯郸校区 |     |           |
|------|-----|-----------|
| 主楼   | 双人间 | 100 元/天/人 |
|      | 单人间 | 150 元/天/人 |
| 辅楼   | 单人间 | 80 元/天/人  |

以上房价已包括电费。

2. 短期留学生须与办班学院确认如何订房。

注：宿舍相关问题咨询电话：86-21-65643413，邮箱：

isdorm@fudan.edu.cn。

## 第四章 校外住宿

上海市对校外住宿的外国留学生实行住宿登记管理。住宿校外的留学生自入住房屋 24 小时内，必须办理临时住宿登记手续。

### 办理方式如下：

1. 学生带护照、租房合同去居住地派出所办理临时住宿登记手续，领取《境外人员临时住宿登记表》。
2. 学生登录上海市出入境管理总队网站（网址：<https://gaj.sh.gov.cn/crj/homeZ>），点击页面右下侧“境外人员住宿登记自助申报”按钮，注册用户并登录填写住宿信息。注册信息填写完成后，从申报系统中下载和打印《境外人员临时住宿登记表》。学生也可以用微信扫描下方二维码登记。



**注意：**在校期间，如果你的校外住宿地址有变化，须在 24 小时之内重新办理校外住宿登记手续，程序同上。

## 第五章 保险

为加强留学生学习期间的安全保障，根据中国教育部相关文件，长期在华留学生必须购买“来华留学生综合保险”。长期生保险费为每 6 个月 400 元人民币，一年 800 元人民币。长期留学生是指在复旦大学学习一学期或以上的留学生。

短期在华留学生可以选择是否购买“来华留学生综合保险”，但前提是已买了类似的保险。短期生保险费按下表收取：

| 1 个月  | 2 个月  | 3 个月  | 4-5 个月 |
|-------|-------|-------|--------|
| 160 元 | 240 元 | 320 元 | 400 元  |

请登录联华国际留学保险网站购买保险，购买网址：<https://lxbx.net>。

## Part One: Visa and Residence Permit

### I . Entry Visa

1. Please apply for an **X1 or X2 visa** at the local Chinese Embassy or Consulate with
  - (1) Valid, regular passport
  - (2) *Admission Notice*
  - (3) *Visa Application Form* (JW201 Form, JW202 Form, or DQ Form)
  - (4) Physical Examination Report (if needed)
2. Fudan University only provides visa service for students who have already undergone registration. **It is compulsory that you hold an X1 or X2 visa to enter China, within 1 week before the registration date. As a student, you cannot enter China without first having a valid visa.**
3. If the students enter China with a non-student visa (not an X1 or X2 visa), they cannot register.
4. Please pay attention to your visa expiration date. If you have any questions, please consult the International Students Office: 86-21-65643413.

### II . Registration of X2 Visa

If you hold an X2 visa with a validity period longer than your study duration in China, you **must register your X2 visa as follows:**

1. **From Aug. 31 to Sep. 12:**

ICES students can register their X2 visas on-site during their enrollment process. Other students must register their X2 visas at International Students Service Center (located on the 4th Floor, East Main Building, Guanghua Tower).

2. After Sep. 13:

All students can register their X2 visas in Fudan Online System (eHall).  
Website: <http://ehall.fudan.edu.cn>. After logging in, search for “Application for Introduction Letter for Visa” and upload the required documents to complete your registration.

### III. Residence Permit

1. X1 visa holders must apply for a residence permit within 30 days of entering China. X2 visa holders with a study period under 6 months are not eligible to convert their visas to residence permits. Students who have stayed or will stay continuously in China for more than six months must apply for a residence permit.
2. Documents needed for residence permit application for the first time (For reference only):
  - (1) Valid, regular passport and a copy
  - (2) *A copy of Admission Notice* (or Color Printing of Electronic Admission Notice)
  - (3) *Visa Application Form* (JW201 Form, JW202 Form or DQ Form)
  - (4) *Health Examination Record* (Please read Part Two & Appendix)
  - (5) *Registration Form of Temporary Residence* (Please read Part Three, Part Four & Appendix)
  - (6) *Introduction Letter for Visa*
  - (7) One passport-sized photo (it can be taken at the scene)
  - (8) Usually, RMB 400-800 (please take it to Shanghai Exit-Entry Administration Corps as the standard)
3. **You must complete new student registration with your school before obtaining the Introduction Letter for Visa.**
4. How to obtain the *Introduction Letter for Visa*:

(1) From Aug. 31 to Sep. 12:

ICES students can apply for the **Introduction Letter for Visa** on-site during their enrollment process. Other students must apply for the **Introduction Letter for Visa** at International Students Service Center (located on the 4th Floor, East Main Building, Guanghua Tower).

(2) After Sep. 13:

All students can apply for the **Introduction Letter for Visa** in Fudan Online System (eHall) and pick up the letter at International Students Service Center (located on the 4th Floor, East Main Building, Guanghua Tower) after approval.

Website: <http://ehall.fudan.edu.cn>. After logging in, search for “**Application for Introduction Letter for Visa**” and upload the required documents to apply for it. The required documents include page of personal information in passport, page of current valid visa, page with entry stamp, insurance invoice, registration form of accommodation, and admission notice signed or stamped. The registration form of accommodation of a hotel (temporary accommodation) is not acceptable. Also, read Appendix.

5. (1) Shanghai Exit-Entry Administration Corps

processes your application for visa and residence permit.

Address: 1500 Minsheng Road, Pudong New District, Shanghai.

Service Hours: Monday to Saturday, 9:00 am - 17:00 pm.

Tel: 86-21-28951900

(2) You can also go to the Exit-Entry Administration Office, Yangpu District.

Address: 605 Songhu Road, Yangpu District, Shanghai

Service Hours: Monday to Saturday, 8:30 am - 17:00 pm.

Tel: 86-21-28951900

(3) Other places for application, please refer to <https://gaj.sh.gov.cn/crj/homeZ>.

6. If your information in your passport changes (renewed passport), you should renew your visa within ten days of the change.

★ The explanation above is for your reference only. However, please be aware that the regulations are subject to change and you should check with the relevant authorities prior to making arrangements.

## Part Two: Physical Examination/Verification

1. Who needs to take the physical examination or verification:
  - (1) International students with X1 visa.
  - (2) International students who apply for residence permit for the first time.
  - (3) International students whose residence permits have expired for 3 months and have to re-apply for it.
2. Documents needed (For reference only):
  - (1) Valid regular passport and a copy
  - (2) *A copy of Admission Notice* (or Color Printing of Electronic Admission Notice)
  - (3) The whole set of physical examination report for verification (for those who have had physical examination taken in their own country)
  - (4) 3 passport-sized photos(2'\*2')
  - (5) Around RMB 500 for physical examination or RMB 70 - 400 for verification.

**NOTE:** Before doing the physical examination, you should keep an empty stomach.

3. Shanghai International Travel Healthcare Center provides the service of physical examination and verification.

Address: 15 Jinbang Road, Changning District, Shanghai.

Service Hours: Monday to Friday, 8:00 am - 11:00 am.

Tel: 86-21-62688851

Reservation website: <https://sithc.shhgtsc.org.cn>

Or search for Shanghai International Travel Healthcare Center in the WeChat mini programs and do the reservation, or use WeChat to scan the QR code below to do the reservation.



- ★ The explanation above is for your reference only. However, please be aware that the regulations are subject to change and you should check with the relevant authorities prior to making arrangements.

## Part Three: On-campus Accommodation and E-booking

### I . Long-term Students

Long-term students are those who will be studying at Fudan University for one semester or longer.

1. Accommodation Fee (calculated in RMB for one person per day)

| Handan Campus      |             |            |
|--------------------|-------------|------------|
| Main<br>Bldg.      | Double Room | 80         |
|                    | Single Room | 120        |
| Sub-Bldg.          | Single Room | 65         |
| Asian Youth Center | Single Room | 9000/ term |

Water fee and electricity fee are not included.

2. If you want to live in the International Students Dormitory in Handan Campus, **you will need to book a room online.**
  - (1) Address: 57 Wudong Road, Yangpu District, Shanghai.
  - (2) **Booking Date: Please pay attention to the Notice on the website of International Students Office.**
  - (3) Booking Process: Please open the website of the International Students Office (ISO): <http://iso.fudan.edu.cn> , and click **E-Booking.**

#### **Special Attention:**

- (1) You should pay the rent of the dorm online. Paying by cash is not acceptable.
- (2) The dorm resources on-campus is limited. We can not guarantee all students' accommodation on-campus.
- (3) Introduction to International Students Dormitory, Notice of Room Reservation, Accommodation Regulations of International Students Dormitory on the website are very important. Please read them carefully

before you reserve a room.

(4) Inquiry number is your Student Number.

(5) No student living in the dormitory is allowed to check out or change their rooms during a semester.

(6) If you need assistance with your booking, please contact:

Tel: 86-21-65643407

Fax: 86-21-55076831

(7) Reception Desk of Fudan International Students Dormitory is open 24 hours a day. You can check in any time after you arrive. Tel: 86-21-65643407.

3. After check-in, you can get the *Registration Form of Temporary Residence* from the Reception Desk of International Students Dormitory on Handan Campus.

## II. Short-term Students

Short-term students are those who will be studying at Fudan University for less than one semester.

1. Accommodation Fee (calculated in RMB for one person one day)

| Handan Campus |             |     |
|---------------|-------------|-----|
| Main Bldg.    | Double Room | 100 |
|               | Single Room | 150 |
| Sub-Bldg.     | Single Room | 80  |

Electricity fee is included.

2. If you wish to live in the International Students Dormitory, you will need to contact your school.

**Note: If you have questions about accommodation, you can contact us:**

**Tel: 86-21-65643413, E-mail: [isdorm@fudan.edu.cn](mailto:isdorm@fudan.edu.cn).**

## Part Four: Off-campus Accommodation

Shanghai adopts accommodation registration management for international students who live off-campus. **Within 24 hours after moving into the apartment you will need to go through the temporary accommodation registration procedure.**

### **Procedures:**

1. Go to local police station to apply for *Registration Form of Temporary Residence* with your passport and lease agreement.
2. Log on to the website of Shanghai Exit-Entry Administration Corps (Website: <https://gaj.sh.gov.cn/crj/homeZ>). Click the button *Online Application for Temporary Residence of Foreigners in Scattered Areas*, sign up and fill in your accommodation information in the registration system. Download and print out *Registration Form of Temporary Residence*. Or use WeChat to scan the QR code below.



**Notice:** During your studies in China, you must report any address changes through the same procedure within 24 hours of moving.

## Part Five: Insurance

*In order to assure the safety of international students during their stay here, and according to the regulations issued by the Chinese Ministry of Education, long-term international students are required to purchase mandatory Foreign Students Overall Insurance. The insurance fee for long-term students is RMB 400 every 6 months & RMB 800 per year. Long-term students are those who will be studying at Fudan University for one semester or longer.*

The short-term international students are not required to purchase *Foreign Students Overall Insurance* on condition that they've already purchased a similar insurance. The insurance fee for short-term students is as follows:

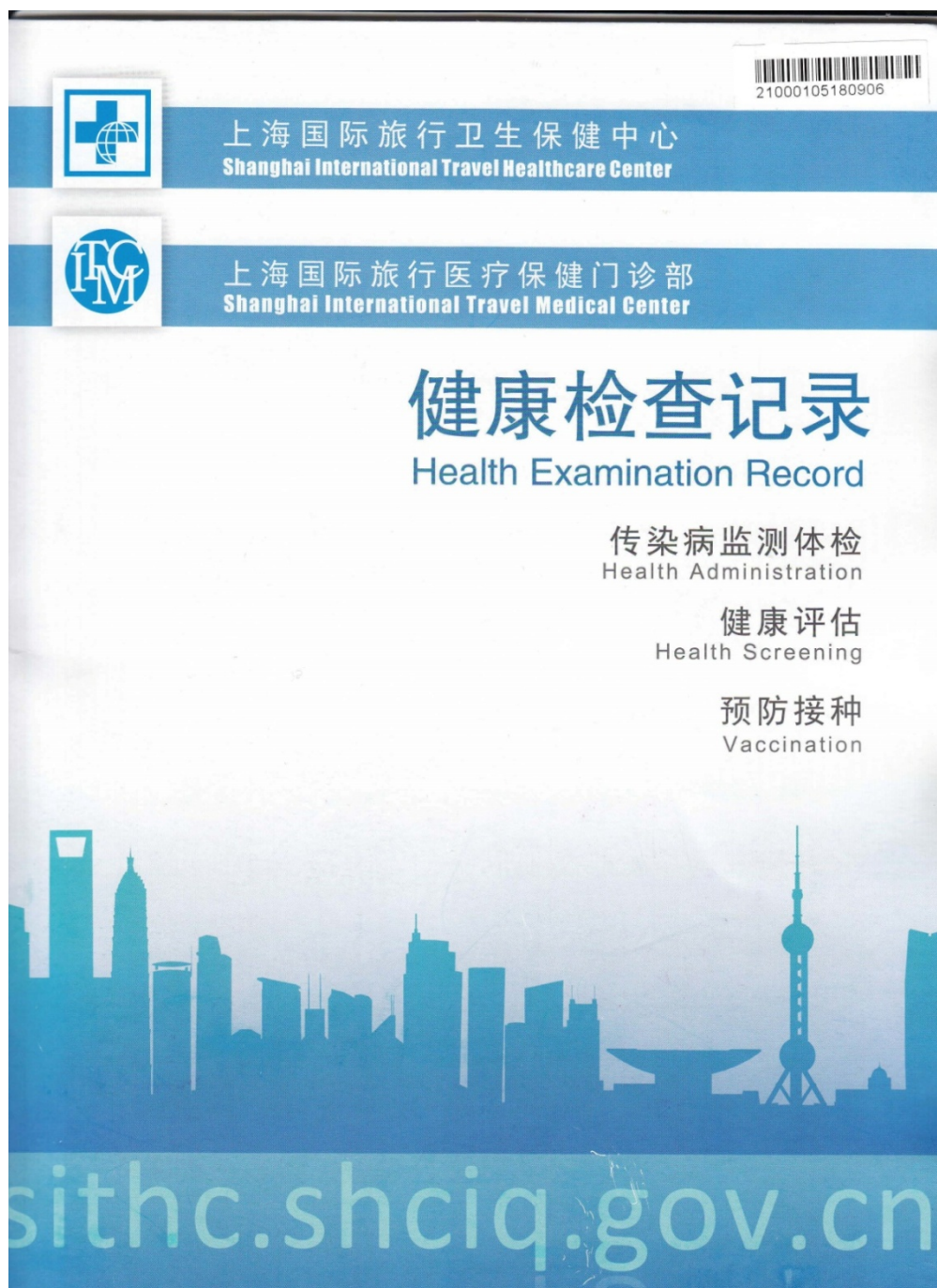
|         |          |          |              |
|---------|----------|----------|--------------|
| 1 month | 2 months | 3 months | 4 - 5 months |
| RMB 160 | RMB 240  | RMB 320  | RMB 400      |

Please buy the insurance on the website of Unichina International:

<https://lxbx.net>

## 附件 / Appendix

### 1、健康检查记录 Health Examination Record



**2、境外人员临时住宿登记表（校内）**  
**Registration Form of Temporary Residence (on campus)**

| 境外人员临时住宿登记表（交住宿人联）                                                      |                                 |                                |                                                                |                   |
|-------------------------------------------------------------------------|---------------------------------|--------------------------------|----------------------------------------------------------------|-------------------|
| REGISTRATION FORM OF TEMPORARY RESIDENCE                                |                                 |                                |                                                                |                   |
| 编号: D100014 3                                                           |                                 |                                |                                                                |                   |
| 英文姓<br>Surname in English                                               |                                 | 英文名<br>Name in English         |                                                                |                   |
| 中文姓名<br>Name in Chinese                                                 |                                 | 出生日期<br>Date of Birth          | 19 年 (YY) 月 (MM) 日 (DD)                                        |                   |
| 性别<br>Sex                                                               | 男 (M) × 女 (F) ✓                 | 国家或地区<br>Country of Region     | 韩国                                                             | 房号<br>Room No. 0- |
| 抵住地日期<br>Date of Arrival at Present Residence                           | 2018 年 (YY) 11 月 (MM) 1 日 (DD)  |                                | 离开日期<br>Date of Leaving Present Residence 年 (YY) 月 (MM) 日 (DD) |                   |
| 人员类别<br>Personnel sorts                                                 | 证件种类<br>Type of Travel Document | 证件号码<br>No. of Travel Document |                                                                |                   |
|                                                                         | 普通护照                            |                                |                                                                |                   |
| 国内邀请人或本人联系电话<br>Telephone Number of Contact Person in China / Applicant |                                 |                                |                                                                |                   |

旅馆业单位盖章 境外人员住宿登记专用章

Hotel Stamp D1000160137

填表日期: 2018 年 (YY) 11 月 (MM) 1 日 (DD)

打印日期: 2018 年 (YY) 12 月 (MM) 7 日 (DD)

上海市公安局出入境管理局监制  
 Supervised by Bureau of Exit-Entry Administration Shanghai Municipal Public Security Bureau

**3、境外人员临时住宿登记表（校外）**  
**Registration Form of Temporary Residence (off-campus)**

| 境外人员临时住宿登记表<br>REGISTRATION FORM OF TEMPORARY RESIDENCE |                                 |                                |                               |                                                |                                          |
|---------------------------------------------------------|---------------------------------|--------------------------------|-------------------------------|------------------------------------------------|------------------------------------------|
| 编号: L201107130                                          |                                 |                                |                               |                                                |                                          |
| 英文姓<br>Surname in English                               |                                 |                                | 英文名<br>Name in English        | AI                                             |                                          |
| 性别<br>Sex                                               | 女性                              | 出生日期<br>Date of Birth          | 年 月 日<br>(Y) (M) (D)          | 国家或地区<br>Country or Region                     |                                          |
| 中文姓名<br>Name in Chinese                                 | 岑下舜                             | 入境日期<br>Date of Entry          | 2010 年 2 月 2 日<br>(Y) (M) (D) | 入境口岸<br>Port of Entry                          | 浦东                                       |
| 上海住址<br>Address in Shanghai                             | 路 号 室                           |                                |                               | 抵住宿地日期<br>Date of Arrival at Present Residence | 2011 年 7 月 1 日<br>(Y) (M) (D)            |
|                                                         | 证件种类<br>Type of Travel Document | 证件号码<br>No. of Travel Document | 证件有效<br>Validity of Document  | 签证/签注种<br>Type of Visa/Endorsement             | 签证/签注有效期<br>Validity of Visa/Endorsement |
| 外国人<br>Foreigners                                       | 普通护照                            |                                |                               | 留学签证                                           | 2011年07月31日                              |
| 台湾居民<br>Taiwan Residents                                |                                 |                                |                               |                                                |                                          |
| 华侨、港澳居民<br>Overseas Chinese HongKong/Macao Residents    |                                 |                                |                               |                                                |                                          |
| 备注<br>Remarks                                           | 联系电话 Tel.                       | 13801680341                    |                               | 离宿日期<br>Date of Leaving Present Residence      | 年 月 日<br>(Y) (M) (D)                     |
|                                                         | 迟报处理情况                          |                                |                               |                                                |                                          |

填表日期: 2011 年 (Y) 7 月 (M) 13 日 (D)

派出所盖章  
Police Stamp

长宁分局虹桥路派出所

上海市公安局出入境管理局监制  
Supervised by Bureau of Exit-Entry Administration  
Shanghai Municipal Public Security Bureau

## 4、外国籍学生办证申请函 Introduction Letter for Visa

编号: FD16340696

### 外国籍学生办证申请函 Introduction Letter for Visa

上海市出入境管理局:

兹有 \_\_\_\_\_ 学生 \_\_\_\_\_ 在我校学习, 学习期限自 2019-02-25 起至 2020-01-31, 其家属 \_\_\_\_\_. 敬请根据有关规定给予办理相关签证、居留许可为盼。

学生类别: 普通进修生, 经费来源: 校际交流, 交费类别: 免学费。

住宿情况:

☐ (校内) 我校 \_\_\_\_\_

☒ (校外) \_\_\_\_\_ 区 \_\_\_\_\_ 路 \_\_\_\_\_ 弄 \_\_\_\_\_ 号 \_\_\_\_\_ 室

申请签证、居留许可项目:

|         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 外国籍学生本人 | <input checked="" type="checkbox"/> 居留许可申请: 有效期至 2020 年 01 月 31 日<br>居留许可变更申请:<br><input type="checkbox"/> 变更住址为: _____<br><input type="checkbox"/> 变更护照号码为: _____<br><input type="checkbox"/> 其他: _____<br><input type="checkbox"/> 签证延期申请: 本次停留期限至 _____ 年 _____ 月 _____ 日<br>签证申请:<br><input type="checkbox"/> 换发 <input type="checkbox"/> 补发<br>签证种类: _____<br>本次停留期限至 _____ 年 _____ 月 _____ 日<br>入境有效期至 _____ 年 _____ 月 _____ 日<br>入境次数: _____ 次 本次入境后可停留期限 _____ 天 |
| 外国籍学生亲属 | <input type="checkbox"/> 居留许可申请: 有效期至 _____ 年 _____ 月 _____ 日<br><input type="checkbox"/> 签证延期申请: 本次停留期限至 _____ 年 _____ 月 _____ 日<br>签证申请:<br><input type="checkbox"/> 换发 <input type="checkbox"/> 补发<br>签证种类: _____<br>本次停留期限至 _____ 年 _____ 月 _____ 日<br>入境有效期至 _____ 年 _____ 月 _____ 日<br>入境次数: _____ 次 本次入境后可停留期限 _____ 天                                                                                                                                            |
| 实习加注    | 实习加注申请: _____ (复旦大学外国留学生办证申请函专用纸)<br>2019 年 03 月 25 日至 2019 年 09 月 20 日, 在上海市上海 _____ 技术有限公司<br>展校外教学实习活动。                                                                                                                                                                                                                                                                                                                                                               |
| 备注      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

【此申请函有效期为 30 天 This letter is only valid for 30 days.】

复旦大学外国留学生工作处

2019 年 03 月 01 日

**友情提示:** 如果上海市出入境管理局签发给你的签证有效期与我校申请函上申请的签证有效期不同, 你应在办理完签证后, 到我校外国留学生工作处登记。

**Friendly Tips:** If the valid date of your visa issued by Shanghai Exit-Entry Administration Bureau is different from the valid date on this paper, you should register the date at ISO of Fudan University.

注: 1、浦东新区民生路 1500 号 上海市出入境管理局 咨询电话: 28951900

2、杨浦区淞沪路605号 上海市出入境管理局杨浦受理点 咨询电话: 22170246

3、虹口区中山北一路1230号 上海市出入境管理局虹口受理点 咨询电话: 23032526;

Note: 1) 1500 Minsheng Road, Pudong New District, Shanghai Exit-Entry Administration Bureau Tel: 28951900

2) 605 Songhu Road, Yangpu District, Shanghai Exit-Entry Administration Bureau, Yangpu Office Tel: 22170246

3) No.1230, North Zhongshan No.1 Road, Hongkou District, Shanghai Exit-Entry Administration Bureau, Hongkou Office, Tel: 23032526

本手册仅供参考，内容可能会有变化。请关注  
外国留学生工作处网站：  
<http://iso.fudan.edu.cn>

The information in this handbook is for  
your reference only and may change.  
Please pay attention to the website of  
International Students Office :  
<http://iso.fudan.edu.cn>



复旦大学外国留学生工作处